

Christmas holiday 2019-20

CloseNet[®]

Office hours

Tuesday 24 December	Office closes at 1pm
Wednesday 25 December	Office closed
Thursday 26 December	Office closed
Friday 27 December	Normal office hours*
Monday 30 December	Normal office hours
Tuesday 31 December	Office closes at 1pm
Wednesday 1 January	Office closed

CloseNet[®] is available as normal weekend. EDI schedules may be submitted as normal.

Please note any payments requested whilst the offices are closed will be deferred to our next working day (full details below).

CloseNet[®] availability

Tuesday 24 December	Information as at end-of-day on Monday 23 December Payment requests by 11am (CHAPS / BACS)
Wednesday 25 December	Information as at end-of-day on Tuesday 24 December Deferred payment requests for Friday 27 December
Thursday 26 December	Information as at end-of-day on Tuesday 24 December Deferred payment requests for Friday 27 December
Friday 27 December	Information as at end-of-day on Tuesday 24 December Normal office hours *For clients based in NI and ROI – Banks are closed, so deferred payments will be processed on Monday 30 December
Saturday 28 December	Information as at end-of-day on Friday 27 December Deferred payment requests for Monday 30 December
Sunday 29 December	Information as at end-of-day on Friday 27 December Deferred payment requests for Monday 30 December
Monday 30 December	Information as at end-of-day on Friday 27 December Normal office hours
Tuesday 31 December	Information as at end-of-day on Monday 30 December Payment requests by 11am (CHAPS / BACS)
Wednesday 1 January	Information as at end-of-day on Tuesday 31 December Deferred payment requests for Thursday 2 January 2020

*NI and ROI. Friday 27 December is a Bank Holiday.