

# Christmas holiday 2019-20



## Office hours

<b>Tuesday 24 December</b>	Office closes at 1pm
<b>Wednesday 25 December</b>	Office closed
<b>Thursday 26 December</b>	Office closed
<b>Friday 27 December</b>	Normal office hours*
<b>Monday 30 December</b>	Normal office hours
<b>Tuesday 31 December</b>	Office closes at 1pm
<b>Wednesday 1 January</b>	Office closed

*iDeal*<sup>TM</sup> – normal service. Please note any payments requested whilst the offices are closed will be deferred to our next working day (full details below).

## *iDeal*<sup>TM</sup> availability

<b>Tuesday 24 December</b>	Payment requests by 12pm (CHAPS / BACS)
<b>Wednesday 25 December</b>	Deferred payment requests for Friday 27 December
<b>Thursday 26 December</b>	Deferred payment requests for Friday 27 December
<b>Friday 27 December</b>	Normal office hours *For clients based in NI and ROI – Banks are closed, so deferred payments will be processed on Monday 30 December
<b>Monday 30 December</b>	Normal office hours
<b>Tuesday 31 December</b>	Payment requests by 12pm (CHAPS / BACS)
<b>Wednesday 1 January</b>	Deferred payment requests for Thursday 2 January 2020

\*NI and ROI. Friday 27 December is a Bank Holiday.