

How to... View availability

1. Sign into your account.

If you have one account, once you have signed in you will be taken to your availability page.

From any other page, click on the [Agreements](#) icon.

Close Brothers

Selected Client
No Agreement Selected

Agreement	Agreement Reference
EFG GROUP Aggregation	0012345/001 GBP
EFG Ltd Non Recourse CHOCs	0012345/001 GBP
UK Ltd Non Recourse CHOCs	0012345/001 GBP
GHI Ltd Non Recourse CHOCs	0012345/001 GBP

2. If you have a group of accounts, select the account from the list that you wish to draw the payment from by clicking on the name.

3. You will then be taken to the Agreement Summary page, your availability will show in the [Request Funds](#) widget, and the breakdown of your availability will be displayed in the [Breakdown](#) widget.

Close Brothers

Selected Client
A Client Ltd
Agreement Type: Recourse Factoring

Agreement Summary | Movements | In-Payment Enquiry | Out-Payment Enquiry | Ageing | Statistics | Snapshot

Request Funds

Available Funds: 6,136.69 GBP

Payment Type: CHAPS GBP

Payment Recipient: Main Account

Amount Requested: 6,136.69 GBP

Priority payment requests received by 10:00 are sent before 11:00 and come with an additional charge. Same day payments (CHAPS) or BACS can be requested up to 15:30. All payments are subject to approval.

[Add Payment Details](#) [Request Funds](#)

Breakdown

Availability Breakdown			Disapproved Breakdown		
Borrowing Base	-	Deductions	=	Availability	
149,972.34 GBP	-	143,835.65 GBP	=	6,136.69 GBP	

Borrowing Base	149,972.34 GBP
Sales Ledger	181,250.83 GBP
Funding Disapproved	4,812.78 GBP
Funding Approved Balance	176,438.05 GBP
Prepayment Percentage	@ 85%
Deductions	143,835.65 GBP
Current Account	143,835.65 GBP
Pending Out-Payments	0.00 GBP
Concentration Retention	0.00 GBP

4. If the Request Funds and Breakdown widgets are not visible, simply select [Click here to add widget](#) on the right hand side of the window.

The screenshot shows the Close Brothers web application interface. The left sidebar contains navigation icons for Agreements, Debtors, Ledger, Data Exchange, Reporting, and Administration. The main content area displays the 'Request Funds' widget with the following details:

- Selected Client: A Client Ltd
- Agreement Type: Non Recourse Factoring
- Available Funds: -4,455.92 GBP
- Payment Type: CI IAP5 GDP
- Payment Recipient: ain Account
- Amount Requested: 0.00 GBP

Below the form, there is a note: "Priority payment requests received by 10:00 are sent before 11:00 and come with an additional charge. Same day payments (CHAPS) or BACS can be requested up to 15:30. All payments are subject to approval." Buttons for "Add Payment Details" and "Request Funds" are visible at the bottom.

On the right side of the main content area, there is a dashed box placeholder with a blue circle and the text "Click here to add widget".

5. The widget selection pop-up menu is displayed, as highlighted. Select the widget you wish to add by clicking on it.

This screenshot is identical to the previous one, but with a widget selection pop-up menu open over the placeholder area. The menu lists the following options:

- Ageing Graph
- Breakdown (highlighted in yellow)
- Limits
- Main Balances
- Movements & DSO
- Movements This Month
- Out-Payments Today
- Pending Reminders

6. The new widget will now be displayed.

The screenshot displays the Close Brothers web application interface. The left sidebar contains navigation icons for Home, Agreements, Debtors, Ledger, Data Exchange, Reporting, and Administration. The main content area is for 'A Client Ltd' with an 'Agreement Type: Non Recourse Factoring'. The 'Request Funds' widget is active, showing 'Available Funds' as -4,455.92 GBP. It includes dropdowns for 'Payment Type' (CHAPS GBP) and 'Payment Recipient' (Main Account), and a text input for 'Amount Requested' (0.00 GBP). A 'Breakdown' widget is also visible, showing a table of availability and deductions.

Request Funds

Available Funds: -4,455.92 GBP

Payment Type: CHAPS GBP

Payment Recipient: Main Account

Amount Requested: 0.00 GBP

Priority payment requests received by 10:00 are sent before 11:00 and come with an additional charge. Same day payments (CHAPS) or BACS can be requested up to 15:30. All payments are subject to approval.

[Add Payment Details](#) [Request Funds](#)

Breakdown

Availability Breakdown		Disapproved Breakdown		Availability	
Borrowing Base	-	Deductions	=	Availability	
99,602.56 GBP	-	104,058.48 GBP	=	-4,455.92 GBP	

Borrowing Base	
Sales Ledger	128,431.56 GBP
Funding Disapproved	0.00 GBP
Funding Approved Balance	128,431.56 GBP
Prepayment Percentage	@ 85%

Deductions	
Funds in Use	104,058.48 GBP
Pending Out-Payments	0.00 GBP
Concentration Retention	11,252.08 GBP

Additional Information	
Client Balance Amount	28,829.00 GBP